पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ एवं आयुर्विज्ञान संस्थान, शिलांग

NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत संस्थान)

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

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F. No.

No.NEIGR-Fin/Accts(A)/26/2014/Pt-I

Dated Shillong, the 9th July 2019

## CIRCULAR

This is for general information to all employees concerned that TDS Certificate (Form No.16) for the Financial Year 2018-19 (Assessment Year 2019-20) will be issued from 12<sup>th</sup> July 2019 onwards by Accounts Section-A.

In view of the above it is therefore requested to collect the same from Accounts Section-A on all working days during normal office hours.

(D.T. Umdor)
Dy.Director(Admn)

Memo No.NEIGR-Fin/Accts(A)/26/2014/Pt-I

Dated Shillong, the 9th July 2019

Copy to: -

1) PA to Director for kind information of the Director.

2) PS to DD(A) for kind information of DD(A).

3) PA to MS for kind information and wide circulation in the Hospital.

4) PA to Dean for kind information and wide circulation in the Academic Department.

5) All HODs/Section In-Charge/Heads for kind information and necessary circulation amongst all the Faculty/Doctors/Officers/Staff in their respective Departments/Sections.

6) Principal I/C, College of Nursing for kind information and wide circulation in the College.

In-charge Computer Cell, NEIGRIHMS for uploading in the Institute's website.

8) All Notice Board. (Administrative Block/Hospital/College of Nursing/RMO Hostel)

((D.T. Umdor)

Dy.Director(Admn)